**Portfolio Reflection Form**

The teacher completes the Portfolio Reflection Form indicating how the artifacts for the school-wide and PGP components represent his/her practice. A completed portfolio includes 2 artifacts for the school wide component and up to 3 artifacts for the PGP. (All artifacts are uploaded as PDFs to BriteLocker.) The completed form is submitted to the administrator through TalentEd by the portfolio due date.

In addition, the administrator conducts a Portfolio Review Meeting with all **probationary** teachers. They can also conduct a meeting with any teacher, if deemed necessary. If the meeting is held, the teacher and administrator discuss how the artifacts collected provide evidence of the teacher’s performance on specific components of the Danielson Framework for Teaching or provide evidence of completed PGP learning activities.

**Portfolio Reflection**

**1. School-Wide Component:** Choose an item.

**Description of artifacts for School-Wide Component:**

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**How do the artifacts reflect teacher practice related to the School Wide Component?**

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**2. Professional Growth Goal: Component 4E:** Growing and Developing Professionally

**Goal 1 – Professional Growth** (copy and paste your goal from Evaluation Planning Form)

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**How did you use the requested supports to complete the activity and achieve your goal? (If no supports were needed, please indicate.)**

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**What new knowledge and skills have you acquired?**

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**How and when did you apply your new knowledge and skills? If you have shared your learning with colleagues, describe how.**

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**How has your learning impacted your practice? How do the artifacts reflect your learning and impact on your practice?**

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