**PS Core Team meeting June 5, 2019.**

**Objectives:**PS Training and other critical PS Issues.

**Conversation/Action items:**

1. **PowerSchool Preschool setup (Status update)**

**This has been put on hold. There is no funding to implement pilot on St. Thomas. We still need to complete template for PS. Is STX still continuing the Pre-K program?**

* 1. Districts need to coordinate and create a standard template. Talk with Yvette McMahon to initiate contacting districts to standardize template for Pre-K. Michael will add PreK to the enrollment page.

1. **PS Training**
   1. **Reviewed updated training plan under 18-19 SY contract**. **Discuss remaining training days.**
   2. **Master scheduling has been scheduled for May 20-24 STX and May 27- 31. Discuss training success and concerns.**
   3. Each district needs to speak to their Superintendent and discuss logistics of Just in Time Training. **(Status) No Updates**
   4. **Test database on both districts will be upgraded to the latest PS version. Both districts need to review test site for issues and report back by March 29, 2019. Both districts test servers has been updated to the latest version 19.4.0.1. Please test so that we can address issues and move to production. Both districts are now on version 12.1.4.1. Are they any issues and concerns that need to be fixed in production?**
   5. **State will use there Advanced Training days to conduct discipline training in both districts. Will have training in Sept or October of 19-20 SY.**
2. **Additional PS Components**
   1. **PowerSchool Special Programs 504, PowerSchool Performance Matters RTI and PowerSchool Performance matters Analytics will be added and paid for at the Territory level by Project Restart for SY 19-20. It will be the districts obligation to maintain financial responsibility after that. Speak with staff in charge of grant writing to make sure they included the additional funds for PS in the 2020-2021 SY. Think about possibly scheduling some of the training during Just in Time sessions.**
3. **Administrator Survey**
   1. **We reviewed the combined questions and created a standard questionnaire for administrators and base their training on their category level. Discuss at next administrators meeting and provide survey.**
4. **Discuss any issues/concerns that need to be addressed with the changes in the districts for SY 19-20.**
5. **PS Core Team Meetings**
   1. We will meet every 2 weeks for the next 6 months and then meet once a month.
   2. **Each PS Core team member needs to log into SharePoint site created. Does anyone have issues logging onto the site?**